Peer Editor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Author of Paper:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Check MLA formatting. Is it correct?\_\_\_\_\_\_\_\_\_\_
* Read the entire essay. Does it make sense? Can you understand what the author is saying? \_\_\_\_\_\_\_\_\_\_\_\_
* Is the thesis fully supported?\_\_\_\_\_\_\_\_\_
* Is it easy to read? Do the ideas flow from one point to the next? (ie: are transitions used?)\_\_\_\_\_\_\_\_\_\_\_\_
* If you answered no to any of the above questions, explain what the writer needs to do to fix the paper.

**Look closely at each body paragraph. Underline the topic sentences of each body paragraph**. Then answer each question.

* Body Paragraph 1
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_
* Body Paragraph 2
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_
* Body Paragraph 3
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_\_
* Body Paragraph 4
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_
* Body Paragraph 5
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_
* Body Paragraph 6 **(If paper has more than 6 body paragraphs, get another peer editing sheet to continue on.)**
	+ Does the topic sentence clearly describe the content of that paragraph?\_\_\_\_\_\_\_
	+ Does the topic sentence connect back to the thesis? (repeating key words)\_\_\_\_\_\_\_\_\_
	+ Does the topic sentence contain a transition word or phrase?\_\_\_\_\_\_\_\_\_\_\_
	+ Is the paragraph fully developed or does it need more information?\_\_\_\_\_\_\_\_ (write *need more* in the margin if more is needed)
	+ Are transition words/phrases used throughout the paragraph to connect the ideas?\_\_\_\_\_\_\_\_ (write a *T* next to any area that needs a transition)
	+ Are in-text citations included?\_\_\_\_\_\_\_\_\_\_
	+ Are the in-text citations punctuated correctly [period after the ()]?\_\_\_\_\_\_\_\_\_
* Now look at the works cited page
	+ Does it have the title Works Cited on it?\_\_\_\_\_\_\_\_\_\_
	+ Are the citations in alphabetical order?\_\_\_\_\_\_\_\_\_\_
	+ Is it in MLA format? (hanging indents, double-spaced)\_\_\_\_\_\_\_\_\_\_
	+ Does each source on the MLA page match up to a source cited in the paper?\_\_\_\_\_\_\_\_\_\_

(cross out any sources not used in the paper; write “add source” for any source in paper, but not on works cited page).

* Take a look at grammar, spelling, punctuation, capitalization etc. Fix any errors you see and answer the following questions.
	+ Are long quotes (more than 4 lines) in block format?\_\_\_\_\_\_\_\_\_\_\_\_
	+ Are all names and titles capitalized?\_\_\_\_\_\_\_\_\_\_\_\_\_
	+ Are all sentences complete sentences? \_\_\_\_\_\_\_\_\_\_ (fix run-ons and fragments)
	+ Has the writer followed the rules for numbers?\_\_\_\_\_\_\_\_\_\_\_
	+ Has the writer eliminated the use of first and second pronouns (I, you etc.)?\_\_\_\_\_\_\_\_\_